



CITY OF MEMPHIS

JANUARY 03, 2007

EQUAL OPPORTUNITY EMPLOYER

Application Packets can be obtained from 8:00 A.M. until 5:00 P.M. in the Employment Office, Room 1B-33, City Hall, 125 North Main or visit our website at www.memphistn.gov to download an application packet.

FEBRUARY 02, 2007

For a complete listing of job openings please visit website at www.memphistn.gov

THE CITY CHARTER REQUIRES THAT CITY EMPLOYEES MUST ESTABLISH RESIDENCE WITHIN THE MEMPHIS CITY LIMITS WITHIN SIX (6) MONTHS FROM DATE OF EMPLOYMENT

POSITION: FIRE RECRUIT - Fire Services/Firefighting; J.O. #FREENTRY2007 Grade 00B

Fire Salary and Salary Schedule

Entry salary (as Fire Recruit on probation)	\$2,514.14/Mo.
After 12 months (as Fire Private II - 1 to 2 yr rate)	\$3,590.08/Mo.
After 24 months (as Fire Private II - 2 to 3 yr rate)	\$3,848.75/Mo.
After 36 months (as Fire Private II - 3 yr rate)	\$3,985.16/Mo.

ESSENTIAL JOB FUNCTIONS: Works under an assigned fire station Lieutenant: listens for alarm and details of radio message received from alarm office; puts on protective equipment such as air pack, turnouts, gloves; searches for victims in smoky areas; determines safest evacuation routes for self/victim; pries open vehicles, equipment, or structures using specialized equipment such as the hydraulic rescue tool; drags or carries an unconscious victim down ladders or stairs; connects hoses and couplings to water sources, pumps, nozzles, etc.; advances charged hose lines to fight fire; identifies flammable or hazardous materials; lifts and maneuvers hand-held and hand-raised ladders; extinguishes fires in areas where there is no visibility and extreme heat; opens holes in structures using axes, pike poles, or other equipment; preserves evidence of arson for use by an arson investigator; develops and maintains current knowledge of well-established firefighting procedures; maintains certifications; cleans equipment; inspects or tests equipment on apparatus; questions patients or other bystanders to gather medical information; checks pulse and respiration of victim or patient; and administers first responder treatment in response to patient condition.

OTHER FUNCTIONS:

1. Performs additional functions (essential or otherwise) which may be assigned.

TYPICAL PHYSICAL DEMANDS: Must be able to lift and carry a victim, hose, or other equipment weighing an average 160-200 lbs. while wearing turnouts, air tank, air mask, gloves etc. Requires walking, running, crawling, standing, lifting, climbing, or stooping for long periods of time while wearing turnouts, air tank, air mask, gloves etc. Requires the ability to meet all physical demands required to extinguish fires and to make routine inspections of buildings, hydrants, and immediate surroundings for existence of fire hazards.

TYPICAL WORKING CONDITIONS: Will be exposed to extreme heat, thick smoke, and toxic fumes in fire fighting situations. Works from assigned fire station to perform firefighting duties in emergency vehicles, such as trucks, pumpers, or other apparatus at the scene of fires and/or on other emergency calls. Works a twenty-four (24) hour shift, fifty-six (56) hours a week. Exposed to all types of weather conditions. Deals with the public under possibly stressful and/or dangerous conditions.

THE MINIMUM QUALIFICATIONS PRIOR TO INITIAL EMPLOYMENT:

1. Must be a citizen of the United States.
2. High school graduate or equivalent required.
3. Candidate's age must be at least twenty-one (21) years by the starting date of the Fire Recruit Class for which he/she is considered; and candidate's age cannot exceed thirty-five (35) years by the date of employment in this position.
4. Must be record free of any felony and/or misdemeanor conviction involving moral turpitude and pass required background investigation.
5. Must pass comprehensive medical examination which meets the National Fire Protection Association Standards (NFPA-1582). Must pass a battery of tests which may include written fire selection tests and physical ability test.
6. Must have and maintain a valid Class D Tennessee Driver's License with Endorsement F, as a condition of employment. Out of State applicants must have a valid driver's license upon entry into the Fire Training Academy and within six (6) months must have a valid Tennessee Driver's License with Endorsement F. Knowledge of the Memphis geographical area preferred.

SPECIAL REQUIREMENTS THAT MUST BE COMPLETED AS A CONDITION OF CONTINUED EMPLOYMENT:

1. Must successfully complete course work and testing in order to become certified by the State of Tennessee as an Emergency Medical Technician-Intravenous (EMT-IV) and maintain EMT-IV Certification within one (1) year with the Memphis Fire Department, as a condition of continued employment.
2. Must successfully progress through the State of Tennessee Fire Fighter I Certification Program within one (1) year with the Memphis Fire Department and must successfully progress through the State of Tennessee Fire Fighter II Certification Program within three (3) years with the Memphis Fire Department (as specified in NFPA Standards 1001), as a condition of continued employment;
3. Within three (3) years of employment with the Memphis Fire Department, **must become licensed by the State of Tennessee as a Paramedic (EMT-Advanced), as a condition of continued employment.**

Prior to entering the paramedic licensure program, candidate must be able to demonstrate the following competencies:

- Must complete a semester of College-level Mathematics or Algebra (no remedial Math);

Fire Recruit – Page 3

- Must complete two semesters of College-level English;
- Must take the Academic Assessment Placement Program (AAPP) Examination or an examination acceptable to the Board to determine academic eligibility into the program unless the applicant meets the requirements through the ACT scores or accumulated college credits.

HOW TO APPLY: Interested candidates should report to the Employment Service Center, Room 1B-33, City Hall, 125 North Main Street, between 8:00 a.m. - 5:00 p.m. or visit our website at www.memphistn.gov during the posting period to download an application packet. At the time of application pick-up, applicants will receive a date to return the completed application packet.

SPECIAL NOTE TO APPLICANTS: APPLICATION RETURN PROCESS:

Applicants must return (in person) the completed application packet on the date assigned to you by the Human Resources representative upon receiving your application packet. **Upon returning the completed application packet, you will meet with a representative to review your completed application packet and supporting documents.** Wait times could vary—allow approximately 45 minutes to one hour. Your application packet will only be accepted if it is completely filled out according to specified instructions.

REPORT IN PERSON TO THE FOLLOWING LOCATION ON YOUR ASSIGNED DATE:

PLACE: Chester Anderson Fire Campus
4341 O.K. Robertson Road
Off of Hwy 51, near the intersection of Watkins Rd and Thomas St, toward Millington, Tn

DATES: Wednesday, January 10, 2007 through Friday, February 09, 2007
Excluding Saturday, Sunday and Monday, January, 15, 2007, Martin Luther King, Jr. Birthday (City Holiday). Report only on your assigned date.

Times: 8:00 a.m. - 4:00 p.m.

You must bring your original Valid Driver's License for ID purpose only and a copy to turn in with the application packet.

NOTE: If your returned Application Packet is complete and you meet the minimum qualifications, you will be notified by mail of the next phase of the process. Therefore, notify this office of any change of address or telephone number.